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THE  
MOSAIC  
INSTITUTE

Charitable #85627-9617-RR0001

## **Job Position: Program Facilitator, Next Generation**

Position Type: Contract, Part Time

Contract Duration: 4 months

Position Start Date: March 9<sup>th</sup>, 2020

Position End Date: June 30<sup>th</sup>, 2020

Compensation: \$25 - \$40/ hour (commensurate with experience), including mandatory paid training and debrief sessions

Application Deadline: Monday March 2<sup>nd</sup>, 2020

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### About the Mosaic Institute

Mosaic is a think-and-do tank, which brings together people, communities, and states, to strengthen pluralism and to resolve conflicts. We believe that Canada's diversity is not a problem to be solved, but rather the solution to many of Canada's and the world's conflicts. At the heart of the Mosaic Model of Dialogue: we bring people together to share their experience and positions, to build mutual empathy and understanding, and to create common ground.

### About the Next Generation Program

Using the Mosaic Model of Dialogue, our Next Generation high school program equips students with the skills and knowledge to become the next generation of leaders in conflict resolution, inclusion and pluralism.

Through our in-school program, we provide students with the space to explore their own identities and biases, learn about the histories and cultures of others and to feel confident in their ability to engage in respectful dialogue and resolve conflict. The Next Generation curriculum also examines Indigenous-settler relations in Canada and inspires students to activate their Canadian and global citizenship.

The Next Generation Program is comprised of four key activities:

1. **Dialogue:** Modules designed to teach students how to listen to each other as well as how to understand and navigate local and global issues by aligning divergent perspectives.

2. **Action:** Student-led projects encourage participants to apply what they have learned during the workshop days outside of the classroom.
3. **Youth summit:** The Mosaic Institute Youth Summit brings together youth from all our programs.
4. **Digital learning:** The Next Generation digital portal serves as a hub for student and teacher resources as well as a learning centre where participating youth can go to learn more about the topics discussed during Dialogue session.

## Responsibilities:

Working under the direct supervision of the Program Coordinator, the duties and responsibilities of the position of the Program Facilitator will be varied. They will include:

- The delivery of the Next Generation Program curriculum to high school students;
- Supporting and facilitating student-led social action initiatives;
- Working collaboratively with the Next Generation team and teachers to contribute to the process of curriculum development and customization for each participating school;
- Helping prepare for program activities prior to each assigned workshop and/or youth summit;
- Utilize the digital hub to communicate with the Program Coordinator and other facilitators throughout the contract;
- Remain reliable and accountable to commitments made throughout the contract; and
- Administer longitudinal evaluations to participants (students; teachers) and share post-workshop feedback and reflections with the Next Gen team

## Candidate Profile

### Required

- Experience working with youth;
- Experience teaching or facilitating programs/workshops with diverse youth in a classroom or workshop setting;
- Experienced or knowledgeable about social justice issues and ways that social change can be achieved through well planned initiatives;
- Strong oral communication skills with an ability to engage students on a range of topics;
- A good listener who is interested in what others have to say with the ability to engage learners in critical thinking and courageous conversations;
- Energetic, inquisitive and enthusiastic;

- Flexible, adaptable and open to receiving feedback;
- Able to work independently and as part of a team with minimal supervision; and
- An extremely reliable individual who is prompt and organized.

## Desirable

- Experience working with high school administration/teachers/education sector in Ontario or Canada;
- Post-secondary education, preferably with a speciality in Education or Peace & Conflict Studies;
- Familiarity with differentiated facilitation techniques, including (but not limited to) the effective use of inter-group dialogue to generate trust and identify common priorities;
- Education/teaching experience at the high school level;
- Ontario Certified Teacher (OCT);
- Experience designing and/or facilitating tutorials or other learning modules; and
- Specialized training in conflict resolution, mediation or restorative justice.

## Start and End Dates

Your proposed start date would be Monday March 9<sup>th</sup>, 2020. The end date of this contract would be no later than June 30<sup>th</sup>, 2020. At that time, the position and contract will be reviewed for extension and/or renewal for the following school year. This is a part time contract position that requires facilitators to provide the employer with a consistent schedule which identifies when they are available to facilitate workshops on a weekly basis for the duration of the contract. The specific details of the schedule can be agreed upon by the facilitator and program coordinator. The number of hours each month will depend on the demand from schools.

## Availability

We will require you to provide a schedule with your **availability** during school hours (9am-3pm, Mon-Fri). We ask for a commitment to facilitating at least 2 workshops each month until the end of school year. We're happy to have a conversation about this and accommodate your schedule!

## Where We Work

The program is delivered at various high school partners across Ontario, with a focus on the Greater Toronto Area. The Mosaic Institute head office is located in the heart of Toronto. The facilitator's work requires visits to high school campus sites and occasional visits to the head office for training.

## Training

Mandatory facilitation training will take place from March 17<sup>th</sup> to March 20<sup>th</sup>. Facilitators will be compensated for their time.

## Applications:

Please submit a resume and cover letter, clearly indicating how your skill sets and interests align to the requirements of this position.

You should email your applications to Erica Altomare, Program Coordinator – [ea@mosaicinstitute.ca](mailto:ea@mosaicinstitute.ca) no later than 5PM on Monday March 2<sup>nd</sup> 2020.

Please reference “Project Facilitator Application” in the Subject line. Your resume and cover letter should be in PDF format, and the file should be named as follows: FIRST NAME\_LAST NAME\_COVER LETTER / FIRST NAME\_LAST NAME\_RESUME.

While we appreciate all expressions of interest for this position, we are unable to respond to any telephone or email inquiries concerning the position. Only shortlisted candidates will be contacted for an interview.

## Employment Equity:

The Mosaic Institute is committed to fostering an environment that promotes diversity, pluralism and inclusion. We encourage all qualified individuals who identify as women, Indigenous persons, persons with disabilities, ethnic minorities, racialized persons/visible minorities, and persons of minority sexual orientation or gender identity (LGBT2SQ\* persons) to apply.